

OHA CIVIL ACTIONS CASE CONTROL CODING SHEET

Control Number		Last Name		F1 MI		Claim Type		HGT		Hearing Type	
AN	XXXX-X-X-XXXX	AH	XXXXXX	X	X	X	X	X	X	O	
Cross Reference Number		Cross Reference Name									
XAN		XAH									
OFC		Office Code		Transaction Type (Check one)		AD ADD		CH CHG		DL Delete	
5		XX X X		CAB		CRT		CRT		CRT	
ACTION DT (MM/DD/YY)		CAB Section		CAB Section		CAB Section		CAB Section		CAB Section	
ACC	400	ACD	-	-	CAB	-	CAB	-	CAB	-	CAB
ACC	505	ACD	-	-	AMC	-	AMC	-	AMC	-	AMC
ACC	510	ACD	-	-	CTT	-	CTT	-	CTT	-	CTT
ACC	512	ACD	-	-	RTP	-	RTP	-	RTP	-	RTP
ACC	530	ACD	-	-	CAB	-	CAB	-	CAB	-	CAB
ACC	532	ACD	-	-	OC&-Y	-	OC&-Y	-	OC&-Y	-	OC&-Y
ACC	533	ACD	XX-XX-XX-XX	XX-XX-XX-YY	CAB	AC Member Code	CAB	AC Member Code	CAB	AC Member Code	CAB
ACC	425	ACD	XX-XX-XX-YY	XX-XX-XX-YY	AMC	X	X	X	DSP	X	X
ACC	430	ACD	XX-XX-XX-YY	XX-XX-XX-YY	AMC	X	X	X	DSP	X	X
ACC	440	ACD	-	-	CTT	X	X	X	CTT	X	X
ACC	445	ACD	-	-	CTT	X	X	X	CTT	X	X
ACC	540	ACD	-	-	FRD	-	FRD	-	FRD	-	FRD
ACC	426	ACD	-	-	BRA	DATA REC'D CM APRIL	BRA	DATA REC'D CM APRIL	BRA	DATA REC'D CM APRIL	BRA
ACC					STANT DATE		STANT DATE		STANT DATE		STANT DATE
ANM		Control Number Mod		TCM		Claim Type Mod		SPD		Hear Type Mod	
AHM		Last Name Mod		HTM							

I-4-399 Exhibit GG cont.

In preparing the SSADARS coding sheet to accompany the release of a favorable Headquarters decision, the control clerk will:

- o insert the claimant's SS#, name and the claim type in the first line; also enter "40" in the "HGT" space;
- o insert the division's office code, check the "AD" block, and insert his or her own initials and telephone number in the third line;
- o in the "533" line insert the date of the court remand order, the OCA division and the 4-letter court jurisdiction;
- o in the "425" line insert the date of the AC decision, the "A" AAJ's numerical code, and "FREV" in the "DSP" space; if the case is concurrent, the title XVI disposition code goes in the "DSP" space and the title II disposition code goes in the "2SP" space;
- o in the "430" line insert the date the claim file(s) is being released and the 4-digit location code of the file's destination goes in the "CTT" space; if the case is concurrent, the destination code of the title XVI file goes in the "CTT" space and the destination code of the title II file goes in the "2TT" space.